

## INSTALLATION CEREMONY – CARLISLE BRANCH

The Carlisle Branch gives officers carnations as part of the installation ceremony. For the outgoing officers a pink long-stemmed carnation tied with teal ribbons is given. A pink carnation means, “We will never forget you”.

For continuing and new officers the carnations are white and are tied with colored ribbons signifying the office as follows:

Secretary – blue ribbon  
Finance Officer – gold ribbon  
Membership Vice President – green ribbon  
Program Vice President – purple ribbon  
President – red ribbon

The following text can be adapted for your branch’s use if you wish.

### TEXT OF INSTALLATION CEREMONY:

Good Evening.

It is my honor to install our new officers. Would the following women please come forward? (Fill in with appropriate names)

Secretary  
Finance Officer  
Membership Vice President  
Program Vice President  
President

(Name of Candidate), you have been elected Secretary of AAUW-Carlisle Branch. In this role, you are responsible for accurately recording the business and events of the branch. You are the link between the Branch’s past, present and future. Do you accept this responsibility? If so, please answer, “I will”.

(Name of Candidate), I’d like to present you with this carnation. The blue ribbon represents impeccability, accuracy and truth – characteristics you have shown during your first term as secretary. Thank you for continuing in this position.

(Name of Candidate), you have graciously accepted the nomination and have been elected branch Finance Officer. As finance officer, you will maintain meticulous branch financial records, present financial reports at the meetings and serve on the budget committee. Will you accept these duties? If so, please answer, “I will”.

(Name of Candidate), the gold ribbon on this carnation symbolizes wealth used wisely. It is the color of success and good health. May you as finance officer continue to successfully guide the financial health of the branch.

(Name of Candidate), as Membership Vice President of Carlisle Branch, you are charged with the special responsibility of planning, coordinating, implementing and reporting membership activities to the branch. Your committee has the major duty of recruitment and retention of the branch membership. Please answer "I will" if you accept these responsibilities.

(Name of Candidate), this carnation is wrapped in a green ribbon. Green represents life and the ability to sustain change. It is the color of well being and growth. May our branch membership continue to be vital and to grow under your term as membership vice president.

(Name of Candidate), you have been elected Vice President in charge of Branch Programming. During the next two years you will have a significant impact on the health of our branch. Your committee will organize timely, interesting programs which will attract new members to our branch. You also have the challenge of promoting AAUW's issues and values. Do you accept these responsibilities? If so, please answer, "I will".

(Name of Candidate), I'd like to present you with a purple-ribboned carnation. The color purple signifies inspiration and imagination. It is also associated with the betterment of mankind. May the programs you plan for the upcoming year be imaginative, inspiring and educational.

(Name of Candidate), you have been elected President of AAUW-Carlisle Branch. The president has the major responsibility for the success of the branch. You must be willing to give time and effort to your duties, have an interest in the concerns of the branch and possess the respect of the members. (Name of Candidate), you will be the coordinator and leader for all activities of the branch, but you should not attempt to do all the work yourself. It is the responsibility of the president to:

- Preside over meetings
- Appoint and delegate responsibilities to committees
- Plan, with the aid of the other officers, the vision, goals, objectives, programs and meetings of the branch, and
- Maintain contacts with other organizations and the public

(Name of Candidate), do you accept these responsibilities? If so, please answer, "I do".

(Name of Candidate), I'd like to present you with this carnation wrapped with red ribbon. Red symbolizes the color of leadership and confidence. It is also the color of the pioneer. May you during your term as president, be a pioneer leader breaking new ground for the continued development of Carlisle Branch.

Each of you as officers of the Carlisle Branch has one additional duty. In order for this branch to remain healthy, you will need to discover and nurture the future leaders of the branch. Do you as a group accept this most important responsibility? If so, please answer, "We do".

To my fellow branch members, do you pledge your support of these new leaders? If so, please answer, "We do".

I now affirm that the new officers of the American Association of University Women – Carlisle Branch are duly installed.

Please join me in congratulating them.

AAUW-PA thanks the Carlisle Branch for sharing their installation ceremony format.